Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St - Kyle, Texas 78640
April 23, 2014 - 6:30pm
Regular Meeting Minutes

1) The meeting was called to order at 6:35 p.m. and quorum established with Commissioners Beth Smith, Paul Terry, Susan Meckel and Eric Holen present. Commissioner Mike Fulton was absent.

2) Paul Fidler with the Black Sheep Volunteer Fire Department spoke regarding the fire suppression organization that he is working on developing and expressed interest in the use of Station #4 to house this organization.

3) Minutes of the previous Regular Meeting on March 26, 2014 were read. Motion made by Beth Smith to approve minutes as read, seconded by Paul Terry. Motion passed. (4 - 0 - 1 absent)

4) Treasurer's Report was presented by Commissioner Holen. No action necessary.

5) The Kyle Fire Department report was presented by Chief Taylor. No action necessary.

6) Discussion was held regarding implementation of Sales and Use Tax Collection in HCESD No. 5. Chief Taylor reported that we are waiting to receive our first payment, which is due in June. No action necessary.

~~7)~~ Discussion held regarding Committee update on bid and rental procedures with discussion and possible action on Station 4 property use. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.072, Texas Government Code. Paul Terry explained to Paul Fidler, who is interested in using Station 4 that a sealed bid process is in place regarding Station #4 use. Mr. Fidler is requested to submit a formal bid for use of Station #4 to Chief Taylor. Staff will check with local realtors regarding a 3rd party leasing agent process. ~~Motion made by Paul Terry, with second by Eric Holen, to table this item.~~ No discussion was held nor action taken regarding committee update on bid and rental procedures on Station 4 property use. Staff will contact committee members to schedule meeting.

~~8)~~7) Motion made by Paul Terry, with second by Eric Holen, to table this item. Motion passed. (4 - 0 - 1 absent)

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~~9)~~8) No discussion was held nor action taken regarding committee update on bid and rental procedures on Station 4 property use. Motion made by Beth Smith, seconded by Eric Holen, to table this item. Motion passed. (4 - 0 - 1 absent)~~No discussion was held nor action taken regarding committee update on bid and rental procedures on Station 4 property use. Staff will contact committee members to schedule meeting.~~

~~10)~~9) Discussion was held regarding updates and recommendations from the Long-term Structural and Operational Committee. Chief Taylor will set up a meeting with the Committee to discuss his submission of the proposed Strategic Plan and Budget (See Agenda Item #9.a.). Beth Smith motions to table this agenda item, seconded by Eric Holen. Motion passed. (4 - 0 - 1 absent)

~~11)~~10) Discussion was held on organization and structure of District operations, emergency services provision by District, and long- and short-term planning related to the same, including reorganization of debt, ownership, and related matters of real and personal property of District and KFD. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551, Texas Government Code.

a. Chief Taylor distributed to the Board his proposed Strategic Plan and Budget for FY 2015. Motion by Paul Terry to have the Long-term Structural and Operational Committee review the Strategic Plan and Budget and for two separate line items to be placed on the next agenda. After discussion, motion is withdrawn by Paul Terry. No action necessary.

~~12)~~11) Discussion was held regarding the 2012 KVFD draft audit. Staff reports that the final audit has yet to be received from John F. Lewis, P.C. Staff will contact the auditors and request final draft of audit. No action necessary.

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~~13)~~12) Discussion was held on the Texas Comptrollers Leadership Council and how our District could meet their standards. Chief Taylor reports that the Leadership Council paperwork has been submitted to the Comptroller's Office and that we are awaiting their response. No action necessary.

~~14)~~13) Discussion was held on old business. An agenda item will be added for the next Regular Meeting to discuss acquiring a credit card with a point system, with points being used to purchase door prizes for annual banquet.

~~15)~~14) No discussion nor action on matters relating to personnel. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code.

~~16)~~15) Discussion was held to set workshops and/or meetings of the HCESD No. 5. Next Regular Meeting will be held on Wednesday, May 28, 2014 at 6:30pm.

~~17)~~16) Meeting adjourned at 7:37pm.

Respectfully submitted,

Susan Meckel, Secretary
HCESD5

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