Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St - Kyle, Texas 78640
May 28, 2014 - 6:30pm
Regular Meeting Minutes

1) The meeting was called to order at 6:35 p.m. and quorum established with Commissioners Beth Smith, Paul Terry, Susan Meckel, Eric Holen, and Mike Fulton present.

2) No public comments were made.

3) Minutes of the previous Regular Meeting on April 23, 2014 were read. Motion made by Paul Terry to approve minutes as read, seconded by Beth Smith. Motion passed. (4 - 0 - 1 abstention)

4) Treasurer's Report was presented by Commissioner Holen. No action necessary.

5) The Kyle Fire Department report was presented by Chief Taylor. No action necessary.

6) Discussion was held regarding implementation of Sales and Use Tax Collection in HCESD No. 5. Chief Taylor reported that we are waiting to receive our first payment, which is due in June. No action necessary.

7) Discussion held regarding Committee update on bid and rental procedures with discussion and possible action on Station 4 property use. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.072, Texas Government Code. Chief Taylor reported that a meeting is scheduled for June 6, 2014 at 1:00pm to discuss Station 4 property use. No action necessary.

8) No discussion was held nor action taken regarding updates and recommendations from the Long-term Structural and Operational Committee.

9) Discussion was held regarding organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of District and KFD. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551, Texas Government Code.

   a) Discussion was held regarding the draft Five-Year Strategic Plan presented by Chief Taylor. The Long-term Structural and Operational Committee will meet before the next regularly scheduled HCESD #5 Board Meeting to discuss and review the Five-Year Strategic Plan. No action necessary.

   b) Discussion was held regarding acquiring a credit card with a point system to be used to buy door prizes for annual awards banquet. Motion made by Eric Holen to cancel the Chase Credit Card currently in place and to replace it with the Chase Ink Cash card which allows for rewards points accrual, with the conditions that all purchases are tracked to a line item in the budget and the reward points are used to the benefit of the department only. Mike Fulton seconded the motion. Motion passed. (5 - 0)

10) Discussion was held regarding the HCESD5 draft budget for FY 2014-2015 presented by Chief Taylor. Budget workshops will be scheduled during the June HCESD5 Board Meeting to review and discuss the draft budget. No action necessary.

11) Discussion was held regarding the 2012 KVFD audit. Motion made by Mike Fulton to accept the audit as written on behalf of the now defunct Kyle Volunteer Fire Department, seconded by Beth Smith. Motion passed. (5 - 0)

12) Discussion was held on the Texas Comptrollers Leadership Council and award of platinum status. The HCESD5 Board members thanked Chief Taylor and Executive Assistant Deanna Pickens for their hard work in achieving this award for the District. Mike Fulton was also thanked for bringing this program to the attention of the District. No action necessary.

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13) There was no discussion nor updates regarding old business.

14) No discussion nor action on matters relating to personnel. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code.

15) Discussion was held to set workshops and/or meetings of the HCESD No. 5. Next Regular Meeting will be held on Wednesday, June 25, 2014 at 6:30pm.

16) Meeting adjourned at 7:42pm.

Respectfully submitted,
Susan Meckel, Secretary
HCESD5

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