Hays County Emergency Services District No. 5
Kyle Volunteer Fire Department - Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
December 4, 2014 - 6:30 p.m.
Regular Meeting Minutes

1. The Regular Meeting was called to order at 6:30 p.m. and quorum was established with Commissioners Beth Smith, Mike Fulton, Eric Holen, and Paul Terry in attendance. Commissioner Susan Meckel arrived at 6:34 p.m.

(An agenda item to accept public comments was inadvertently omitted; however, the BOD asked for public comments and none were offered at this time.)

2. Minutes were read from previous Regular Meeting on October 22, 2014 and Meeting to Canvass Sales and Use Tax Special Election of November 4, 2014 and Special Meeting held on November 13, 2014. Motion made by Paul Terry and seconded by Mike Fulton to accept the minutes from both meetings. Motion passed (4 – 0 – 1 absent).

3. Discussion was held with no action taken regarding the Treasurer's Report.

4. Discussion was held with no action taken regarding the Fire Department Report as presented by Chief Taylor.

5. Discussion was held regarding the updates and recommendations from the Long-Term Structural and Operational Committee.
    a. Discussion was held regarding the presentation by Truck Committee on options for purchase/replacement of fire truck(s). Motion made by Mike Fulton to approve the "New Brush 22" plan as presented for $99,210.60. Motion was seconded by Beth Smith. Motion passed (5 – 0). Motion made by Paul Terry, seconded by Eric Holen, to get finance quotes on a Quint (quintuple combination pumper) to compare engine vs. Quint. Motion passed (5 – 0).

6. No discussion was held on organization of District operations, emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of District and KFD. The District reserves the right to enter into Close Meeting on this agenda item pursuant to Section 551, Texas Government Code. Motion made by Paul Terry, seconded by Eric Holen, to table this item. Motion passed (5 – 0).

7. Discussion was held on allocation of funds to repair 1952 GMC Pumper "Old Engine 20." Motion made by Paul Terry, seconded by Mike Fulton, to table this item until an appropriate time. A request was made by Chief Taylor to amend the motion to remove this item from future agendas, rather than table. Amendment request was accepted. Motion passed (5 – 0).

8. Discussion was held regarding use of the Station #1 Training Room by outside groups. Motion made by Mike Fulton, seconded by Eric Holen, that beginning January 1, 2015 reservations for the Station #1 training room will only be allowed for public safety training and governmental use. Motion passed (5 – 0).

9. Discussion was held on Station #1 building repairs and maintenance issues, and possible allocation of funds for repairs. Motion made by Paul Terry, seconded by Susan Meckel, to table this item. Motion passed (5 – 0).

10. Discussion was held regarding the approval of revisions to the Personnel Manual. Motion made by Beth Smith, seconded by Eric Holen, to accept the Personnel Manual as revised. Motion passed (5 – 0).

11. No discussion was held, nor action taken, on MOU or other appropriate agreement with City of Kyle on funding opportunities including, but not limited to, collection of Sales and Use Tax. Motion made by Beth Smith, seconded by Mike Fulton, to table this item. Motion passed (5 – 0).

12. No discussion, nor updates, on old business.

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13. Discussion was held with no action taken on matters relating to personnel. The District reserves the right to enter into Close Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code.

14. Discussion was held to set up workshops, meetings, and public hearings of the HCESD No. 5. The next Regular Meeting will be held on Wednesday, January 28, 2015 at 6:30pm at Station #1.

15. Meeting adjourned at 7:33 p.m.

Respectfully submitted,
Susan Meckel, Secretary
HCESD No. 5

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