Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker) - 210 W. Moore St. - Kyle, Texas 78640
August 26, 2015 – 6:30 p.m.
Regular Meeting Minutes

1. Regular meeting was called to order at 6:30 p.m. and a quorum established with Commissioners Beth Smith, Eric Holen, Susan Meckel, and John Rodriguez, Jr. in attendance. Commissioner Paul Terry was absent for the entirety of the meeting.

2. Commissioner Beth Smith opened the floor for public comments on agenda items or other topics related to HCESD No. 5. No public comments were offered at this time.

3. Discussion was held regarding possible action to elect officers of the HCESD No. 5. Motion made by Susan Meckel nominating John Rodriguez, Jr. as Vice President. Motion was seconded by Beth Smith. Motion passed (3 aye – 1 nay – 1 absent).

4. The annual audit of the HCESD No. 5 was presented by Jim Jansen of Jansen and Gregorczyk, CPAs. Motion made by Eric Holen, seconded by John Rodriguez, Jr. to accept the audit as presented. Motion passed (4 aye – 0 nay – 1 absent).

5. Minutes were read from previous Regular Meeting July 22, 2015 and Budget Workshop and Special Meeting August 19, 2015. Motion made by Susan Meckel to accept the minutes with amendment made to correct typing error in No. 13 of the July 22, 2015 minutes. Motion seconded by Eric Holen. Motion passed (4 aye – 0 nay – 1 absent).

6. The Treasurer's Report was presented by Eric Holen with discussion following and no action taken.

7. The Kyle Fire Department Report was presented by Fire Chief Kyle Taylor with discussion following and no action taken.

8. No discussion was held, nor action taken, regarding updates and recommendations from the Long-Term Structural and Operational Committee.

9. No discussion was held, nor action taken, on organization and structure of District operations, emergency services provision by District, and long-and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551, Texas Government Code. Commission Smith reserved the right to reopen this item following presentation of Item No. 14 of this agenda.

10. No discussion was held, nor action taken, regarding possible action on MOU or other appropriate agreement with City of Kyle on funding opportunities including, but not limited to, collection of Sales and Use Tax.

11. Discussion was held regarding possible action on service charges incurred on non-op account. No action was taken and this item will be removed from the agenda.

12. Discussion was held on HCESD No. 5 Board annual policy review and statement. No action was taken and this item will be removed from the agenda.

13. There was no discussion held, nor updates given, on old business.

14. Discussion was held regarding possible action on matters relating to personnel. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code. The HCESD No. 5 board entered into Closed Meeting at 7:09 p.m. and Regular Meeting was reconvened at 7:16 p.m. No action was taken by the HCESD No. 5 board while in Closed Meeting. No action was taken on this item in Regular session.

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9. At this time, Agenda Item No. 9 was reopened by Commissioner Beth Smith. Motion made by Eric Holen to abolish the Battalion Chief position and to create an Assistant Chief position. Motion seconded by Beth Smith. Motion passed (4 aye – 0 nay – 1 absent).

10. Discussion was held to set up workshops and/or meetings of the HCESD No. 5. The HCESD No. 5 will hold Public Hearings on the proposed ad-valorem tax rate on Wednesday, September 2, 2015 and Wednesday, September 9, 2015 at 6:30 p.m. at Station 1. HCESD No. 5. will hold a Special Meeting with possible action to vote to adopt an ad-valorem tax rate and conduct the regular monthly meeting on Wednesday, September 16, 2015 at 6:30 p.m. at Station 1.

11. Regular Meeting was adjourned at 7:18 p.m.

Respectfully submitted,
Susan Meckel, Secretary
HCESD5

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