Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker) - 210 W. Moore St. - Kyle, Texas 78640
July 27, 2016 – 6:00 p.m.
Budget Workshop Minutes

1. Budget Workshop was called to order at 6:09 p.m. and a quorum established with Commissioners Beth Smith, Susan Meckel, and Eric Holen in attendance. Commissioner Paul Terry arrived to the workshop at 6:17 p.m. Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.
2. No public comments on agenda items or other matters related to HCESD No. 5 were offered.
3. Discussion was held, with no action taken, on the FY 2017 proposed budget and matters relating to same.
4. Workshop was adjourned to Regular Meeting at 6:52 p.m.

Regular Meeting Minutes

1. Meeting was called to order at 6:52 p.m. and a quorum established with Commissioners Beth Smith, Susan Meckel, Eric Holen, and Paul Terry in attendance. Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.
2. No public comments on agenda items or other matters related to HCESD No. 5 were offered.
3. Discussion was held on Sales and Use Tax election and collection. Paula Barr with Sales Tax Assurance presented information about District Sales Tax collections. No action was taken at this time.
4. Minutes from previous meeting of June 22, 2016 were read with motion made by Eric Holen to approve as submitted. Motion was seconded by Paul Terry. Motion passed (4 – 0 – 1 absent).
5. The Treasurer's report was presented with discussion and no action taken.
6. The Fire Department Report was presented with discussion and no action taken.
7. No discussion nor action taken on Updates from the Long-term Structural and Operational Committee.
8. No discussion was held, nor action taken, on organization and structure of District operations, Emergency Services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551, Texas Government Code.
9. No discussion was held, nor action taken, on preliminary budget for HCESD No. 5 FY2016-2017.
10. Discussion was held on possible action to approve an Ordinance of Hays County Emergency Services District No. 5 adopting the 2015 Edition of the International Fire Code; providing for the adoption of local amendments; providing for permits and inspection; providing for a penalty provision; providing that this ordinance is cumulative of all ordinances; amending the current Ordinance (13-13-13-03); repealing all parts of ordinances in conflict; and providing publication. Motion made by Beth Smith to table this agenda item. Seconded by Susan Meckel. Motion passed (4 – 0 – 1 absent).
11. Discussion was held with motion to sign the annual statement of policy review for HCESD No. 5 Board of Directors policies.
12. No discussion was held on updates and old business.
13. Discussion was held with no action taken on matters relating to personnel. The District reserves The right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code.
    - No discussion was held nor action taken to determine appropriate adjustments to Fire Chief salary, including but not limited to considerations of merit increase and retention opportunities.
14. The next Budget Workshop and Special Meeting is tentatively set for Wednesday, August 3, 2016 at 6:30 p.m. Date and time of next meeting may change dependent upon confirmation of certified tax rolls.
15. The meeting was adjourned at 8:13 p.m.

Respectfully submitted,
Susan Meckel, Secretary
HCESD No. 5

FINAL