Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker) - 210 W. Moore St. - Kyle, Texas 78640
December 1, 2015 – 6:30 p.m.
Special Meeting

Minutes

1. The meeting was called to order at 6:30 p.m. and a quorum established with Commissioners Beth Smith, Eric Holen, and Susan Meckel present. Commissioners John Rodriguez, Jr. and Paul Terry were absent for the entirety of the meeting.

2. No public comments on agenda items or other topics related to HCESD No. 5 were offered.

3. Minutes from previous Regular Meeting of November 18, 2015 were read with motion made by Beth Smith to approve as submitted. Motion was seconded by Eric Holen. Motion passed (3 – 0 – 2 absent).

4. Discussion was held on employee year-end incentives and matters related to the same. Motion made by Beth Smith to give the 25 full-time employees a year-end incentive in the amount of $300 each. Motion was seconded by Susan Meckel. Motion passed (3 – 0 – 2 absent).

5. Discussion was held on matters relating to personnel. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code.

- Discussion was held on Fire Chief annual employee performance evaluation.
- Adjourned to Executive Session at 6:43 p.m. and convened back to Regular Meeting at 7:00 p.m. No action was taken during Executive Session, nor was action taken in Regular Meeting.

6. Discussion was held to set workshops and/or meetings of the HCESD No. 5. Motion made by Beth Smith, seconded by Eric Holen, to schedule next Regular Meeting for January 27, 2016 at 6:30 p.m. unless a Special Meeting is called. Motion passed (3 – 0 – 2 absent).

7. The meeting was adjourned at 7:05 p.m.

FINAL

The ESD Board will announce it will go into Executive Session if necessary pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition and real property, litigation, and personnel matters as listed on the agenda. The Board may also announce it will go into Executive Session if necessary to receive advice from legal counsel regarding any item on this agenda. After discussion of any matters in executive session, any final action or vote taken will be in public by the Board. Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.