Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker) - 210 W. Moore St. - Kyle, Texas 78640
February 24, 2016 – 6:30 p.m.
Regular Meeting

Minutes

1. The meeting was called to order at 6:31 p.m. and a quorum established with Commissioners Beth Smith, Eric Holen, Paul Terry and John Rodriguez, Jr. present. Commissioner Susan Meckel joined the meeting at 6:41 p.m.

2. No public comments on agenda items or other topics related to HCESD No. 5 were offered.

3. Minutes from previous Regular Meeting of January 27, 2016 were read with motion made by Eric Holen to approve as submitted. Motion was seconded by John Rodriguez, Jr. Motion passed (4 – 0 – 1 absent).

4. Discussion was held on possible action to engage professional services of Sales and Use Tax collections coordinator for Hays County Emergency Services District No. 5 with presentation by Richard Fletcher with Sales Tax Assurance, LLC. Motion made by Paul Terry to retain the services of Sales Tax Assurance, LLC, for a $6,000 retainer fee and 35% commission for one (1) year contract beginning March 1, 2016 with option to auto-renew. Motion was seconded by Eric Holen. Motion passed (5 – 0).

5. No discussion held, nor action taken, on updates from Sales and Use Tax Election Coordinator.

6. The Treasurer's Report was presented by Commissioner Holen. Discussion was held regarding the Treasurer's Report with no action taken.

7. Chief Taylor presented the Fire Department Report. Discussion was held with no action taken.

8. Discussion was held on updates and recommendations from the Long-term Structural and Operational Committee with no action taken.

9. No discussion was held, no action taken, on possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551, Texas Government Code.

10. Discussion was held on emergency response on alpha and bravo emergency medical calls. No action was taken at this time.

11. No discussion was held, nor action taken, on MOU or other appropriate agreement with City of Kyle on funding opportunities, including but not limited to collection of Sales and Use Tax.

12. No discussion or updates on old business.

FINAL

13. No discussion was held on matters relating to personnel. The District reserves the right to enter into Closed Meeting on this agenda item pursuant to Section 551.074 of the Texas Government Code. No action was taken at this time.

14. The next Regular meeting of the HCESD No. 5 will be held on Wednesday, March 23, 2016 at 6:30 p.m. in the Station #1 Training Room.

15. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Susan Meckel, Secretary
HCESD No. 5

The ESD Board will announce it will go into Executive Session if necessary pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition and real property, litigation, and personnel matters as listed on the agenda. The Board may also announce it will go into Executive Session if necessary to receive advice from legal counsel regarding any item on this agenda. After discussion of any matters in executive session, any final action or vote taken will be in public by the Board. Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

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