Hays County Emergency Services District No. 5
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
September 13, 2017 – 6:00 p.m.
Regular Meeting and Vote to Adopt Proposed Ad-Valorem Tax Rate Minutes

Regular Meeting Minutes

1. Call to order, establish quorum.
   - Called to order at 6:38 p.m. and a quorum established with Commissioners Beth Smith, Susan Meckel, Paul Terry, and John Rodriguez, Jr. present.
   - Commissioner Eric Holen was absent for the entirety of the meeting.
2. Accept public comments on agenda items or other topics related to HCESD No. 5.
   - None were offered at this time.
3. Budget presentations by candidates for training officer position with discussion and possible action. (Taylor)
   - No discussion was held nor action taken.
4. Read and approve minutes of previous regular meeting and public hearing of August 23, 2017 and public hearing of August 30, 2017. (Meckel)
   - Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve minutes of both meetings as submitted.
   - Motion passed (4 – 0 – 1 absent).
5. Treasurer's report (Holen).
   - No discussion was held nor action taken.
6. Kyle Fire Department Chief's Report (Taylor).
   - Presented by Chief Taylor with discussion and no action taken.
7. Discussion with possible action preliminary budget for HCESD No. 5 for fiscal year October 1, 2017 through September 30, 2018 and matters relating to same.
   - Discussion held with no action taken.
8. Discussion with possible action to adopt annual HCESD No. 5 annual budget for fiscal year October 1, 2017 through September 30, 2018. (Smith)
   - Motion made by Paul Terry, seconded by Susan Meckel, to approve the fiscal year 2017-2018 budget in the amount of $3,695,564.00.
   - Motion passed (4 – 0 – 1 absent).
9. Discussion with possible action to issue an Order Levying Taxes to set ad-valorem tax rate for HCESD No. 5 for fiscal year October 1, 2017 through September 30, 2018. (Smith)
   - Motion by Beth Smith: "I move that HCESD No. 5 issue an Order Levying Taxes and the property tax rate be increased by the adoption of a tax rate of 0.86 cents per one hundred dollars valuation for interest and sinking debt service on real property; and 9.14 cents per one hundred dollars valuation for operations and maintenance; for a total tax rate of 10 cents per one hundred dollars valuation, which is effectively a 4.93 percent increase in the tax rate." Motion was seconded by Paul Terry.

FINAL

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- A roll call vote was taken with Commissioners Terry, Rodriguez, Smith, and Meckel voting aye. There were no nays or abstentions. Commissioner Holen was absent. Motion passed (4 – 0 – 1 absent).
- The Order Levying Taxes and Certificate for Order were read by Commissioner Smith.

10. Discussion with possible action and resolution to adopt an Investment Policy. (Meckel)

- No discussion was held nor action taken.

11. Discussion and possible action on creating investment accounts. (Taylor, Holen)

- No discussion was held nor action taken.

12. Updates and Recommendations from the Long-Term Structural and Operational Committee with discussion and possible action on recommendations (Meckel/Taylor/Terry).

- No discussion was held nor action taken.

13. Discussion and possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.

- Discussion with possible action on real estate purchase and matters relating to same for future fire substation. (Taylor)
  - Discussion held with no action taken.

14. Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures.

a) Clarification of agreement and/or resolution with Hays County ESd No. 9 on provision of employee services by HCESD No. 5. (Taylor)
   - Motion by Beth Smith, seconded by John Rodriguez, to accept clarification of agreement as submitted.
   - Motion passed (4 – 0 – 1 absent).

15. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.

- The next Regular Meeting will be held on Wednesday, October 25, 2017 at 6:30 p.m. at the KFD Station No. 1 located at 210 W. Moore St., Kyle, TX 78640.

16. Adjourn.

- Adjourned at 7:28 p.m.

Respectfully submitted,

Susan Meckel

Susan Meckel,
Secretary HCESD No. 5