Hays County Emergency Services District No. 5 (HCESD No. 5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. – Kyle, Texas 78640
September 12, 2018 – 6:30 p.m.
Regular Meeting and Vote to Adopt Ad-Valorem Tax Rate

Minutes

1. Call to order, establish quorum.
   ⇒ Regular meeting was called to order at 6:30 p.m. with Commissioners Beth Smith, John Rodriguez, Jr., Susan Meckel, and Paul Terry in attendance.
   ⇒ Commissioner Eric Holen was absent for the entirety of the meeting.
   ⇒ Commissioner Beth Smith left the meeting at 6:35 p.m.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.
   ⇒ No public comments were offered at this time.

At this time, Commissioner Beth Smith moved forward to Agenda Item No. 7

7. Discussion with possible action on preliminary budget for HCESD No. 5 for fiscal year October 1, 2018 through September 30, 2019 and matters relating to same. (Taylor)
   ⇒ No discussion held, nor action taken.

8. Discussion with possible action to adopt HCESD No. 5 annual budget for fiscal year October 1, 2018 through September 30, 2019. (Smith)
   ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to adopt the HCESD No. 5 annual budget for fiscal year October 1, 2018 through September 30, 2019 in the amount of $4,389,555.00 as presented.
   ⇒ Motion passed (4-0).

9. Discussion with possible action to issue an Order Levying Taxes to set ad-valorem tax rate for HCESD No. 5 for fiscal year October 1, 2018 through September 30, 2019. (Smith)
   ⇒ Order Levying Taxes read by President Beth Smith.
   ⇒ Motion by Susan Meckel: I move that HCESD issue an order levying taxes and the property tax rate be increased by the adoption of a tax rate of 0.76 cents per one hundred dollars valuation for interest and sinking debt service on real property; and 9.24 cents per one hundred dollars valuation for operations and maintenance; for a total tax rate of ten cents per one hundred dollars valuation, which is effectively a 3.95 percent increase in the tax rate. Second to motion provided by Paul Terry.
   ⇒ Board President Beth Smith called for a roll call vote:
      - Beth Smith – Aye
      - Susan Meckel – Aye
      - John Rodriguez, Jr. – Aye
      - Paul Terry – Aye
   ⇒ Motion passed (4-0).

Regular Meeting returned to posted Agenda order

3. Read and approve minutes of regular meeting and public hearing of August 22, 2018 and public hearing of August 29, 2018. (Meckel)
   ⇒ Motion by Paul Terry, seconded by Susan Meckel to approve minutes as submitted.
   ⇒ Motion passed (3-0).

FINAL

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4. Receive monthly report from the Treasurer (Holen) and consider:
   a) Approval of payment of monthly bills and invoices; and
      ⇒ Motion by Susan Meckel, seconded by Paul Terry, to approve payment of monthly bills and invoices.
      ⇒ Motion passed (3-0).

   b) Approval of monthly financial report; and
      ⇒ Motion by Susan Meckel, seconded by Paul Terry, to approve monthly financial report.
      ⇒ Motion passed (3-0).

   c) Action regarding amendments to budget for FY 2017-2018 if needed.
      ⇒ No discussion held, nor action taken.

5. Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities, and membership.
   ⇒ Discussion held with no action taken.

6. Updates and Recommendations from Long-term Structural and Operations Committee with discussion and possible action on recommendations: (Meckel, Taylor, Terry)
   ⇒ No discussion held, nor action taken.

10. Discussion and possible action on organization and structure of District operations, Emergency Services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.
    ⇒ Discussion held with no action taken.

11. Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures:
    ⇒ No discussion held, nor action taken.

12. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.
    ⇒ Regular Meeting of the HCESD No. 5 on Wednesday, October 24, 2018 at 6:30 p.m. to take place at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
    ⇒ Regular Meeting of the HCESD No. 5 on Wednesday, November 28, 2018 at 6:30 p.m. to take place at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.

13. Adjourn.
    ⇒ Meeting adjourned at 7:04 p.m.

Respectfully submitted,

Susan Meckel

Susan Meckel
Secretary, HCESD No. 5

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