Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
August 8, 2018 – 6:30 p.m.
Budget Workshop and Special Meeting to Propose Ad-Valorem Tax Rate Minutes

Budget Workshop Minutes

1. Call to order, establish quorum.
   - Commissioner Beth Smith called the Budget Workshop to order at 6:32 p.m. and a quorum was established with Commissioners Beth Smith, Susan Meckel, and Paul Terry present.
   - Commissioner Eric Holen arrived to the meeting at 6:37 p.m.
   - Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.
2. Accept public comments on agenda items or other topics related to HCESD No. 5.
   - No public comments were offered at this time.
3. Discussion on FY 2018-2019 proposed budget and ad-valorem tax rate adoption and matters relating to same.
   - Discussion held with no action taken.
4. Adjourn to Special Meeting.
   - Budget Workshop adjourned at 7:27 p.m.

Special Meeting Minutes

1. Call to order, establish quorum.
   - Commissioner Beth Smith called the Special Meeting to order at 7:28 p.m. and a quorum was established with Commissioners Beth Smith, Susan Meckel, Eric Holen, and Paul Terry present.
   - Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.

At this time, Commissioner Holen requested to open Agenda Items No. 3 & 4. Request granted by Board Presidnet Beth Smith.

3. Discussion with possible action on proposed budget for FY 2018-2019 and matters relating to same, with possible action to determine ad-valorem tax rate for FY 2018-2019.
   - Discussion held with motion by Susan Meckel to propose an ad-valorem tax rate of ten cents per one hundred dollars valuation. Motion seconded by Eric Holen.
   - A roll call of votes was taken on the action as follows:
     - Paul Terry – Aye
     - Eric Holen – Aye
     - Susan Meckel – Aye
     - John Rodriguez, Jr. – Absent
     - Beth Smith – Aye
   - Motion passed (4-0).
4. Discussion with possible action to set schedule for future budget workshops, public hearings, and special meetings as may be required for FY 2018-2019 budget and ad-valorem tax rate adoption.
   - Future meetings of the HCESD No. 5 are as follows:
     - Public Hearing with Regular Meeting to follow on August 22, 2018 at 6:30 p.m. in the Kyle Fire Department Station No. 1 Training Room.
     - Public Hearing on August 29, 2018 at 6:30. P.m. in the Kyle Fire Department Station No. 1 Training Room.
     - Regular Meeting with Adoption of Budget and Adoption of Tax Rate on September 12, 2018 in the Kyle Fire Department Station No. 1 Training Room.

FINAL

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Return to posted Agenda order

2. Discussion with possible action on matters related to personnel:
   - Annual review of performance and compensation of Fire Chief Taylor.
     - Adjourned to Executive Session at 7:31 p.m.
     - Special Meeting reconvened at 7:55 p.m. with no action taken during Executive Session.
     - Motion by Eric Holen, seconded by Beth Smith, to provide for a 4% merit increase of Chief Taylor's salary in recognition of his dedication to the department and his accomplishments for the District.
     - Motion passed (4-0).

5. Adjourn
   - Special Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Susan Meckel

Susan Meckel
Secretary, HCESD No. 5

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