Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
April 18, 2018 – 6:30 p.m.
Regular Meeting Minutes

1. Call to order, establish quorum.
- Commissioner Beth Smith called the meeting to order at 6:32 p.m. and a quorum was established with Commissioners Beth Smith, John Rodriguez, Jr., Susan Meckel, Eric Holen, and Paul Terry present.

At this time, Board President Beth Smith moved ahead to Agenda Item No. 3

3. Read and approve minutes of pervious regular meeting on March 28, 2018. (Meckel)
- Motion made by Eric Holen, seconded by Paul Terry to approve minutes as presented.
- Motion passed (5-0).

4. Receive monthly report from Treasurer (Holen) and consider:
a) Approval of payment of monthly bills and invoices; and
b) Approval of monthly financial report; and
c) Action regarding amendments to budget for FY 2017-2018, if needed.
- Treasurer's report presented by Commissioner Eric Holen.
- Motion made by Beth Smith, seconded by Susan Meckel, to accept the Treasurer's report as submitted.
- Motion passed (5-0).

Return to Agenda Item No. 2

2. Accept public comments on agenda items or other topics related to HCESD No. 5.
- Chief Taylor presented Kyle Fire Department personnel new hires and promotions for badge pinning ceremony and swearing in with oaths of office performed by Judge Beth Smith.

Return to posted Agenda Item Order

4. *(cont).*
- Motion by Susan Meckel, seconded by Paul Terry, to approve payment of monthly bills and invoices.
- Motion passed (5-0).

5. Receive monthly report from Kyle Frire Department regarding emergency operations, response times, call volume, training, management activities and membership;
- Discussion held with no action taken.

6. Updates and Recommendations formthe Long-term Structural and Operational Committee with discussion and possible action on recommendations; (Meckel/Taylor/Terry)
- No discussion held nor action taken.

7. Discussion and possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of. District;
a). Receive update on remodel progress on Mountain City Station and matters related to same. (Taylor)
- Discussion held with no action taken.

8. Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures;

- No discussion held, nor action taken.

9. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.
- Discussion with the date of the next regular meeting of HCESD No. 5 scheduled for May 23, 2018 at 6:30 p.m. at Station 1.

10. Adjourn.
- Meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Susan Meckel

Susan Meckel
Secretary, HCESD No. 5

FINAL