Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station No. 1
210 W. Moore St. – Kyle, Texas 78640
May 22, 2019 – 6:30 p.m.

Regular Meeting Minutes

1. Call to order, establish quorum.
- ⇒ The Regular Meeting was called to order at 6:32 p.m. with Commissioners Beth Smith, Susan Meckel, John Rodriguez, Jr., and Paul Terry in attendance.
- ⇒ Commissioner Eric Holen arrived to the meeting at 6:35 p.m.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.
- ⇒ Public comment offered by Jim Jansen of Jansen and Gregorczyk, CPA regarding FY 2018 audit.

3. Read and approve minutes of previous regular monthly meeting April 24, 2019. (Meckel)
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve the minutes as submitted.
- ⇒ Motion passed (5-0).

At this time, Board President Beth Smith moved forward to Agenda Item No. 7

7. Discussion and possible action on proposed Kinder Morgan 42" Permian Highway Pipeline in HCESD No. 5 district boundaries. (Smith)
- ⇒ Presentation by Greg Neil with Kinder Morgan.
- ⇒ Discussion held with no action taken.

Authorized by the Texas Open Meetings Act and in accordance with Sections 551.071, 551.074, and 551.072 of the Texas Government Code, the HCESD No. 5 Board of Commissioners entered into Executive Session at 6:47 p.m.

At 8:10 p.m, the HCESD No. 5 Board of Commissioners closed the Executive Session and returned to posted Agenda item order.
No action was taken during Executive Session.

4. Receive monthly report from the Treasurer (Holen) and consider:
a) Approval of payment of monthly bills and invoices; and
- ⇒ Discussion held with no action taken.

b) Approval of monthly financial report; and
c) Action regarding 3rd Quarter 2017 Investment Report; and
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve Agenda items 4b) and 4c) as submitted.
- ⇒ Motion passed (5-0).

**Note – agenda posted with incorrect year listed for item 4.c) as 3rd Quarter 2017; the item should have been posted as 3rd Quarter 2019 and the Investment Report submitted, discussed, and approved was the 3rd Quarter 2019 Investment Report.*

d) Action regarding amendments to budget for FY2018-2019, if needed.
- ⇒ No discussion held nor action taken.

5. Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.
- ⇒ Presentation by Chief Taylor.
- ⇒ Discussion held with no action taken.

6. Updates and Recommendations from the Long-term Structural and Operational

FINAL

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Committee with discussion and possible action on recommendations: (Meckel/Taylor/Terry)
⇒ No discussion held nor action taken.

8. Discussion and possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.
a) Proposed training and classroom facility design. (Taylor)
⇒ Discussion held with no action taken.

9. Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures.
⇒ Motion by John Rodriguez, Jr., to accept SOP 100-22 as submiteed. Second to motion provided by Paul Terry.
⇒ Motion passed (5-0).

10. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.
⇒ A Special Meeting of the HCESD No. 5 will take place on Tuesday, May 28, 2019 at 2:00 p.m. at the Kyle Fire Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
⇒ The next Regular Meeting of the HCESD No. 5 will take place on Wednesday, June 26, 2019 at 6:30 p.m. at the Kyle Fire Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.

11. Adjourn.
⇒ Regular Meeting adjourned at 8:37 p.m.

FINAL

Respectfully submitted,

Susan Meckel

Susan Meckel,
Secretary HCESD No.5