Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station No. 1
210 W. Moore St. – Kyle, Texas 78640
July 24, 2019 – 6:30 p.m.

Regular Meeting Minutes

1. Call to order, establish quorum.
- ⇒ The Regular Meeting was called to order at 6:31 p.m. with Commissioners Beth Smith, Susan Meckel, John Rodriguez, Jr., and Paul Terry in attendance.
- ⇒ Commissioner Eric Holen arrived to the meeting at 6:33 p.m.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.
- ⇒ None were offered at this time.

3. Read and approve minutes of previous regular monthly meeting June 26, 2019 and Special Meeting May 28, 2019. (Meckel)
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve the minutes as submitted.
- ⇒ Motion passed (4-0).

4. Receive monthly report from the Treasurer (Holen) and consider:

a) Approval of payment of monthly bills and invoices; and
- ⇒ Motion by Paul Terry, seconded by Susan Meckel, to approve June payment of monthly bills and invoices as submitted.
- ⇒ Motion passed (4-0).

b) Approval of monthly financial report; and
- ⇒ Motion by Susan Meckel, seconded by Beth Smith, to approve the monthly financial report as submitted.
- ⇒ Motion passed (5-0).

c) Action regarding 3rd Quarter 2019 Investment Report; and
- ⇒ Discussion held with no action taken.

d) Action regarding amendments to budget for FY2018-2019, if needed.
- ⇒ No discussion held nor action taken.

5. Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.
- ⇒ Presentation by Chief Taylor.
- ⇒ Discussion held with no action taken.

6. Updates and Recommendations from the Long-term Structural and Operational Committee with discussion and possible action on recommendations: (Meckel/Taylor/Terry)
- ⇒ No discussion held nor action taken.

7. Discussion and possible action on proposed Kinder Morgan 42" Permian Highway Pipeline in HCESD No. 5 district boundaries, including potential requirements and opportunities for equipment and training needs, and preparedness provisions. (Smith)
- ⇒ No discussion held nor action taken.

8. Discussion with possible action on HCESD No. 5 policy review and annual statement relating to same. (Meckel)
- ⇒ No discussion held nor action taken.

FINAL

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9. Discussion of preliminary budget and tax rolls for FY 2019-2020. (Taylor)
a) Discussion held with no action taken.

10. Discussion and possible action on organization and structure of. District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of r eal and personal property of the District.
a) Proposed training and classroom facility. (Taylor)
⇒ Discussion held with no action taken.

At this time, Board President Beth Smith moved ahead to Agenda item No. 12

12. Discussion with possible action to set up workshops and/or meetings of HCESD No. 5.
⇒ Public Hearing with Budget Workshop to follow to be held on Wednesday, August 21, 2019 at 6:30 p.m. at Kyle Fire Department Station No. 1.
⇒ Public Hearing with Regular Meeting to follow to be held on Wednesday, August 28, 2019 at 6:30 p.m. at Kyle Fire Department Station No. 1.
⇒ Regular Meeting with Vote to Adopt Tax Rate to be held on Thursday, September 12, 2019 at 6:30 p.m. at Kyle Fire Department Station No. 1.

Return to posted Agenda item order

Authorized by the Texas Open Meetings Act and in accordance with Sections 551.071, 551.074, and 551.072 of the Texas Government Code, the HCESD No. 5 Board of Commissioners entered into Executive Session at 7:14 p.m. for discussion on employee staffing and personnel matters.

At 8:17 p.m, the HCESD No. 5 Board of Commissioners closed the Executive Session and returned to posted Agenda item order.

No action was taken during Executive Session.

11. Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures:
a. Annual review of performance and compensation of Fire Chief Taylor. (Smith)
⇒ Motion by Paul Terry – "To enter into the record and based on the outstanding performance review of Chief Taylor's service to the ESD Board of Directors, Fire Department, and community, I recommend a 10% pay raise, increasing his annual salary by $11,100.00, to be effective at the beginning of the next fiscal year."
⇒ Motion seconded by Beth Smith.
⇒ Motion passed (5-0).

13. Adjourn
⇒ Meeting adjourned at 8:32 p.m.

Respectfully submitted,
Susan Meckel
Susan Meckel,
Secretary HCESD No.5

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