**Hays County Emergency Services District No. 5 (HCESD NO. 5)**
**Kyle Fire Department Station No. 1**
**210 W. Moore St. – Kyle, Texas 78640**
**June 26, 2019 – 6:30 p.m.**

## Regular Meeting Minutes

**1.** Call to order, establish quorum.
- ⇒ The Regular Meeting was called to order at 6:56 p.m. with Commissioners Beth Smith, John Rodriguez, Jr., and Paul Terry in attendance.
- ⇒ Commissioners Susan Meckel and Eric Holen were absent for the entirety of the meeting.

**2.** Accept public comments on agenda items or other topics related to HCESD No. 5.
- ⇒ None were offered at this time.

**3.** Read and approve minutes of previous regular monthly meeting May 22, 2019 and Special Meeting May 28, 2019. (Meckel)
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve the minutes as submitted.
- ⇒ Motion passed (3-0).

***At this time, Board President Beth Smith moved forward to Agenda Item No. 7***

**7.** Discussion and possible action on proposed Kinder Morgan 42" Permian Highway Pipeline in HCESD No. 5 district boundaries. (Smith)
- ⇒ Presentation by Greg Neil with Kinder Morgan.
- ⇒ Discussion held with no action taken.

***Return to posted Agenda order***

**4.** Receive monthly report from the Treasurer (Holen) and consider:

a) Approval of payment of monthly bills and invoices; and
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr., to approve April and May payment of monthly bills and invoices as submitted.
- ⇒ Motion passed (3-0).

b) Approval of monthly financial report; and
- ⇒ No discussion held nor action taken.

c) Action regarding 3rd Quarter ~~2017~~ 2019 Investment Report; and
- ⇒ No discussion held nor action taken. Note minutes have been corrected to reflect corrected date for 2019.

d) Action regarding amendments to budget for FY2018-2019, if needed.
- ⇒ Motion by Paul Terry, seconded by Beth Smith, to approve the FY 2018-2019 budget amendments as presented.
- ⇒ Motion passed (3-0).

**5.** Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.
- ⇒ Presentation by Chief Taylor.
- ⇒ Discussion held with no action taken.

**6.** Updates and Recommendations from the Long-term Structural and Operational Committee with discussion and possible action on recommendations: (Meckel/Taylor/Terry)
- ⇒ No discussion held nor action taken.

FINAL

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**8.** Discussion and possible action on HCESD No. 5 policy review and annual statement relating to same. (Meckel)
- ⇒ Motion by Paul Terry, seconded by John Rodriguez, Jr. to approve and extend current policies as presented.
- ⇒ Motion passed (3-0).

**9.** Presentation and discussion of preliminary budget tax rolls for FY 2019-2020. (Taylor)
- ⇒ Presentation by Chief Taylor.
- ⇒ Discussion held with no action taken.

**10.** Discussion and possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.

a) Proposed training and classroom facilty. (Taylor)
- ⇒ No discussion held nor action taken.

***Authorized by the Texas Open Meetings Act and in accordance with Sections 551.071, 551.074, and 551.072 of the Texas Government Code, the HCESD No. 5 Board of Commissioners entered into Executive Session at 8:32 p.m.***

***At 8:58 p.m, the HCESD No. 5 Board of Commissioners closed the Executive Session and returned to posted Agenda item order.***

***No action was taken during Executive Session.***

**11.** Discussion with possible action on employee and volunteer training, hours, staffing, policies, and procedures:

a) Annual review of performance and compensation of Fire Chief Taylor. (Smith)
- ⇒ No discussion held nor action taken.

**12.** Discussion and possible action to set workshops and/or meetings of HCESD No. 5.
- ⇒ The next Regular Meeting of the HCESD No. 5 will take place on Wednesday, July 24, 2019 at 6:30 p.m. at the Kyle Fire Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640

Respectfully submitted,

Susan Meckel

Susan Meckel,
Secretary HCESD No.5

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