Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station No. 1
210 W. Moore St. – Kyle, Texas 78640
August 18, 2021 – 6:30 p.m.
Public Hearing on Proposed Ad-valorem Tax Rate and Regular Meeting Minutes

Public Hearing Meeting

1. Call to order, establish quorum.
- ⇒ The Public Hearing Meeting was called to order at 6:30 p.m. and a quorum was established with Commissioners Paul Terry, Eric Holen, and Beth Smith in attendance.
- ⇒ Commissioner Susan Meckel arrived in the meeting at 6:32 p.m.
- ⇒ Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.

2. Discussion regarding budget for fiscal year October 1, 2021 to September 30, 2022.
- ⇒ No discussion held nor action taken.

3. Conduct a public hearing on the proposal to increase the ad-valorem property tax rate to exceed the no-new-revenue tax rate for FY2021-2022. This proposal is to increase the total tax revenues from properties on the tax roll in the preceding tax year by two percent (percentage by which proposed tax rate exceeds the no-new-revenue maintenance and operations rate calculated under Chapter 26, Tax Code).
- ⇒ No public comments were offered at this time.

4. Adjourn.
- ⇒ Public Hearing adjourned at 6:50 p.m.

Regular Meeting Minutes

1. Call to order, establish quorum.
- ⇒ The Regular Meeting was called to order at 6:52 p.m. and a quorum was established with Commissioners Paul Terry, Eric Holen, Beth Smith and Susan Meckel in attendance.
- ⇒ Commissioner John Rodriguez, Jr. was absent for the entirety of the meeting.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.
- ⇒ No public comments were offered at this time.

3. Read and approve minutes of previous Regular Meeting July 28, 2021, and Special Meeting August 6, 2021.
- ⇒ Motion by Eric Holen, seconded by Paul Terry to approve the minutes the of Regular Meeting July 28, 2021, and Special Meeting August 6, 2021 as written.
- ⇒ Motion was passed (4-0).

4. Receive monthly report from the Treasurer and consider:

a) Approval of payment of monthly bills and invoices; and
- ⇒ Motion by Eric Holen, seconded by Paul Terry to approve the payment of monthly bills and invoices as submitted.
- ⇒ Motion passed (4-0).

b) Approval of monthly financial report; and
- ⇒ Discussion held with no action taken with motion by Eric Holen to table until next regular meeting of the HCESD No.5.

c) Action regarding amendments to budget for FY2020-2021, if needed.
- ⇒ No discussion held nor action taken.

5. Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.
- ⇒ Discussion held with no action taken.

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6. Discussion and possible action to vote on candidate nominations to the Hays County Combined Emergency Communications Center Executive Board.
- ⇒ Motion by Eric Holen, seconded by Paul Terry, to nominate Steve Janda to the Hays County Combined Emergency Communications Center Executive Board.
- ⇒ Motion passed (3-0-1 with abstention by Commissioner Beth Smith).

7. Discussion and possible action on national, state, and local disaster declarations and orders, and response to COVID-19 pandemic, and matters relating to same.
- ⇒ Discussion held with no action taken.

8. Discussion and possible action to correct Tax Assessor-Collector application of incorrect tax rate for ad valorem tax revenue collections for FY2019-2020, with possible associated amendments to FY2019-2020 budget or other corrective options.
- ⇒ Discussion held with no action taken.

9. Presentation and discussion of preliminary budget FY2021-2022.
- ⇒ No discussion held nor action taken.

10. Discussion with possible action to adopt HCESD No. 5 annual budget for fiscal year October 1, 2021 through September 30, 2022.
- ⇒ Motion by Susan Meckel, seconded by Beth Smith, to table item until next meeting.
- ⇒ Discussion held.
- ⇒ Motion passed (4-0).

11. Discussion with possible action to adopt ad-valorem tax rate and issue an Order Levying Taxes to set ad-valorem tax rate for HCESD No. 5 for fiscal year October 1, 2021 through September 30, 2022.
- ⇒ Motion by Susan Meckel that, based on new certified values, the District proposes an ad valorem tax rate of 0.1000 per one hundred dollars valuation which, per the Hays County Tax Assessor-Collector's certified values, will not exceed the De Minimus rate or the Voter Approval rate and is not open for petition.
- ⇒ Motion seconded by Eric Holen.
- ⇒ Motion passed (4-0).
- ⇒ Motion by Susan Meckel, seconded by Beth Smith, to reset the tax rate calendar to include publication of updated tax rate increase on September 15, 2021 in the Hays Free Press and Public Hearing followed by Regular Meeting on September 22, 2021.
- ⇒ Motion passed (4-0).

12. Updates and Recommendations from the Long-term Structural and Operational Committee with discussion and possible action on recommendations.
- ⇒ No discussion held nor action taken.

13. Discussion and possible action on organization and structure of District operations, Emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.

a) Discussion and possible action on land acquisition, construction, and related financial matters for new fire substation, including request for quotes process.
- ⇒ No discussion held nor action taken.

14. Discussion with possible action on employee training, hours, staffing, policies, and procedures.
- ⇒ No discussion held nor action taken.

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15. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.

⇒ Next scheduled meeting will be September 22, 2021, at 6:30 p.m. for a Public Hearing and Regular Meetings with agenda item to vote to adopt tax rate at Station No. 1 or to be determined by Covid protocol.

16. Adjourn.

⇒ Regular Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Susan Meckel

Susan Meckel,
Secretary HCESD No.5

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