Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
June 16, 2022 – 7:00 p.m.
Special Meeting

Special Meeting Agenda

1. Call to order, establish quorum.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.

3. Discussion and possible action on organization and structure of District operations, emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.

a) Discussion and possible action regarding Station No. 24 committee members meeting with Hays County ESD No. 9 Commissioners. (Smith)

b) Discussion and possible action on land acquisition, construction and related financial matters for new fire substation, including request for quotes process. (Taylor)

c) Discussion and possible action to approve an agreement by and between HCESD No. 5 and Martinez Architects for services in relation to the design of Fire Station 24 at 110 High Road, Kyle, TX. (Taylor)

4. Discussion with possible action on employee training, hours, staffing, policies, and procedures.

a) Discussion and possible action on Administrative and Bookkeeping Services Agreement between HCESD No. 5 and Hays County ESD No. 9, including but not limited to HCESD No. 5 employee complaint received from Executive Assistant Deanna Sughrue regarding the Hays County ESD No. 9 Board of Directors. (Taylor/Smith)

b) Discussion, and possible action on HCESD No. 5 employee satisfaction survey results. (Smith)

c) Discussion and possible action on temporary freeze on personnel changes, including but not limited to hiring, promotions, terminations, transfers, and other possible employment status activity and matters relating to same. (Smith)

1. Discussion and possible action on termination of Brandon Kitchens. (Terry)

d) Discussion and possible action on Hays County ESD No. 5 policy development regarding employee matters including but not limited to professional and respectful workplace conduct, employee performance reviews, hiring and promotions processes, discipline and appeals processes and matters relating to same. (Smith/Meckel)

5. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.

6. Adjourn.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Hays County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Deanna (Pickens) Sughrue, Executive Assistant for Hays County Emergency Services District No. 5, at (512) 268-3131 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Posted on or before June 13, 2022 before 7:00 p.m. By Deanna Sughrue