Hays County Emergency Services District No. 5 (HCESD NO. 5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
July 13, 2022 – 6:30 p.m.
Special Meeting

Special Meeting Agenda

1. Call to order, establish quorum.

2. Accept public comments on agenda items or other topics related to HCESD No. 5.

3. Read and approve minutes of previous Regular Meeting June 22, 2022. (Meckel)

4. Presentation of preliminary budget for FY 2022-2023 with discussion. (Taylor)

5. Discussion and possible action on organization and structure of District operations, emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.

a) Discussion and possible action on land acquisition, construction and related financial matters for new fire substation. (Taylor)

6. Discussion with possible action on employee training, hours, staffing, policies, and procedures.

a) SOP development and revisions committee updates (Taylor)

b) Discussion and possible action on Hays County ESD No. 5 policy development regarding employee matters including but not limited to professional and respectful workplace conduct, employee performance reviews, hiring and promotions processes, discipline and appeals processes, special compensation opportunities and provisions, and matters relating to same. (Smith)

c) Discussion and possible action on operational and organizational structure, staffing, compensation, and matters relating to same. (Smith, Taylor)

1. Contract or other employment and compensation agreement with Molissa Welch for assistance and evaluation of departmental administrative needs. (Smith)
2. Appropriate administrative staffing needs and compensation. (Smith)
3. Staff recommendations relating to department structure, compensation, and benefits for FY 2022-2023. (Taylor)

d) Discussion and possible action on temporary freeze on personnel changes, including but not limited to hiring, promotions, terminations, transfers, and other possible employment status activity and matters relating to same. (Smith)

7. Discussion with possible action to engage and/or retain employment law attorney. (Smith)

8. Discussion with possible action to set workshops and/or meetings of HCESD No. 5.

9. Adjourn.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Hays County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Leah Menard at Hays County Emergency Services District No. 5, at (512) 268-3131 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Posted on or before July 08, 2022 before 6:30 p.m. By Leah Menard