

Hays County Emergency Services District No. 5 (HCESD5)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
November 19, 2025 – 6:30 p.m.
Regular Meeting

Agenda

1. Call to order, establish quorum.
2. Accept public comments on agenda items or other topics related to HCESD No. 5
3. Read and approve minutes from meeting of October 22, 2025. (Meckel)
4. Receive monthly report from the Treasurer (Holen) and consider:
 - a) Approval of payment of monthly bills and invoices; and
 - b) Approval of monthly financial report; and
 - c) Budget amendments and reconciliation for FY2024-2025, if needed; and
 - d) Action regarding amendments to budget for FY2025-2026, if needed.
5. Discussion with possible action to approve letter of engagement for auditing services from Montemayor Britton Bender PC. (Holen/Taylor)
6. Presentation and discussion of City of Kyle proposed roadway, intersection expansion, and roundabout at High (Bebee) Road and Goforth Road near HCESD No. 5 Station No. 24. (Smith)
7. Receive monthly report from Kyle Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.
8. Recommendations with discussion from HCESD No. 5 Long-term Planning Committee (Meckel, Terry, Taylor)
9. Discussion and possible action on organization and structure of District operations, emergency services provision by District, and long- and short-term planning related to same, including reorganization of debt, ownership, and related matters of real and personal property of the District.
 - a) Design and construction of District facilities, including but not limited to planning, budgeting, financing, engineering, design professionals, and approval of pay applications. (Smith, Taylor)
 - b) Real estate acquisition for future planning. (Taylor)
 - c) Proposed roadway and intersection expansion of High (Bebee) Road and Goforth Road, and potential impacts to HCESD No. 5 property and operations at Station No. 24. (Smith)
10. Discussion with possible action on employee training, hours, staffing, compensation, policies, operational and organizational structure, procedures, and matters relating to same.
 - a) Dispatch co-location updates and potential operational issues. (Smith, Taylor)
 - b) Consideration of TPA agreements for the 457(b)-plan transfer and the creation of the 401(a) plan for our employees, and approval of a resolution and necessary documentation.
 - c) Annual employee performance appraisal for Chief Taylor.
11. Discussion with possible action to set schedule for workshops, public hearings and/or meetings of HCESD5.
12. Adjourn

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.

Hays County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Sheila Wolf at Hays County Emergency Services District No. 5, at (512) 268-3131 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

Posted on or before November 13, 2025 before 6:30 p.m. By Sheila Wolf